Skylla Unattended Record

Skylla Unattended Record allows setup of record times for programs for later playback. In this section Set Up and Editing of Unattended Recordings are described.

This section will cover:

- Navigating to the unattended recordings screen.
- Maneuvering around the unattended recordings screen.
- Creating a new unattended recordings.
- Editing an existing unattended recordings.
- Other notes about unattended recordings

Navigating to the Unattended Record Screen

The Skylla Unattended Recorder is a separate web-based application from Skylla. You can set up unattended records on any computer that has a web browser. You can navigate to the main web application screen by going to http://{IP Address}/, where {IP Address} is the internal IP address of the Skylla system. Note that you will only be able to get into this page from inside the local network.

The main web-based application page looks like this:

| Address | http://192.168.1.214/ |
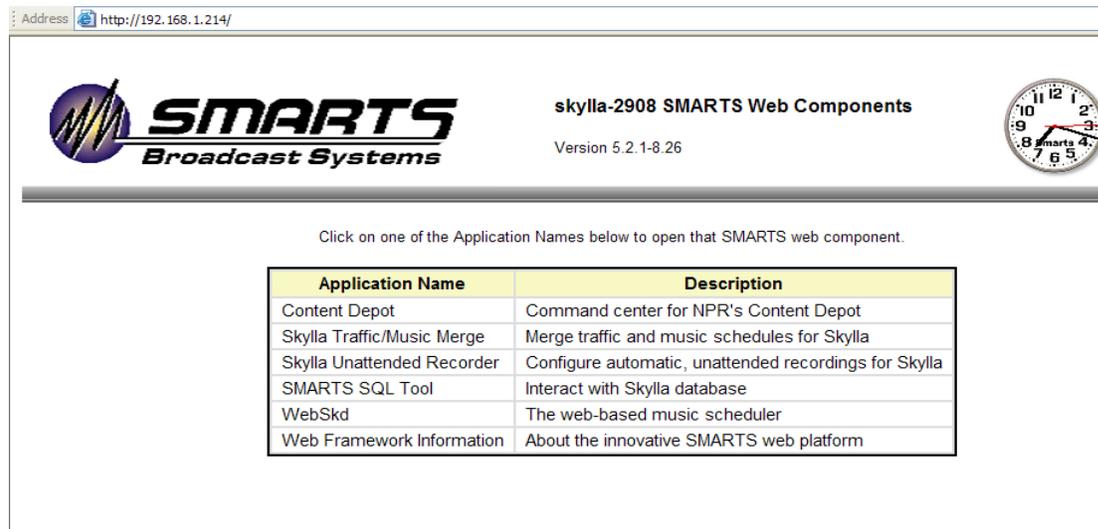
skylla-2908 SMARTS Web Components

Version 5.2.1-8.26

Click on one of the Application Names below to open that SMARTS web component.

Application Name	Description
Content Depot	Command center for NPR's Content Depot
Skylla Traffic/Music Merge	Merge traffic and music schedules for Skylla
Skylla Unattended Recorder	Configure automatic, unattended recordings for Skylla
SMARTS SQL Tool	Interact with Skylla database
WebSkd	The web-based music scheduler
Web Framework Information	About the innovative SMARTS web platform

From this screen click on "Skylla Unattended Recorder" and you will get to this page:
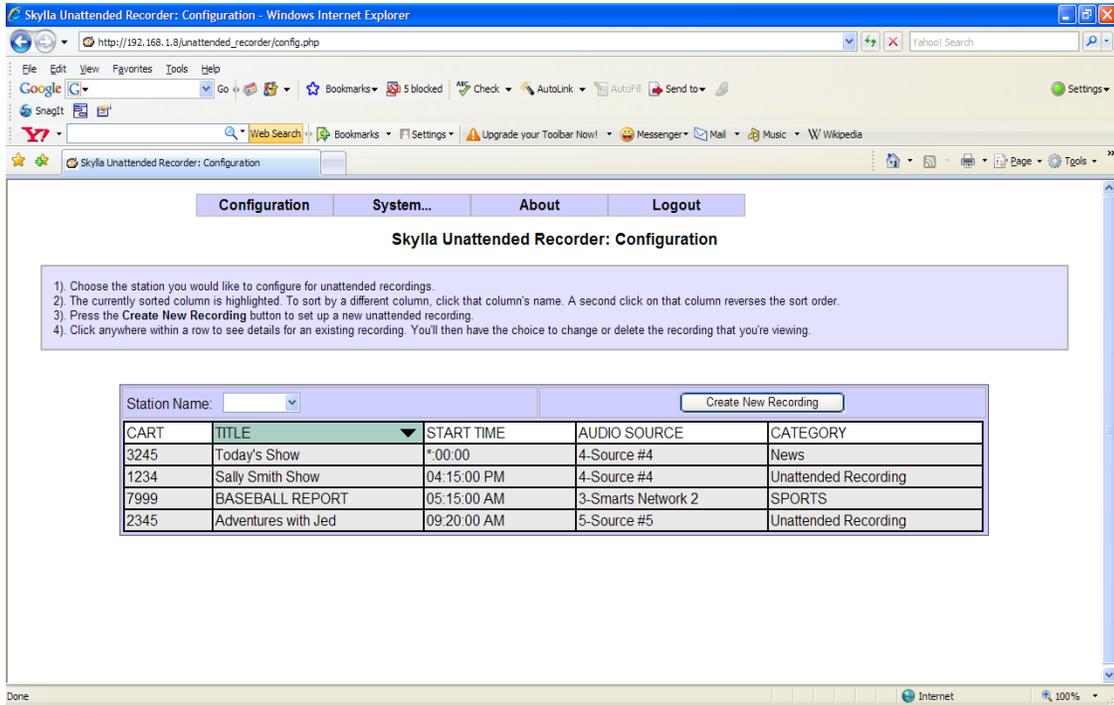
Note that the directions for setting up a record are contained on the screen.

Maneuvering around the unattended record screen

Choose the station you would like to configure for unattended recording.

Stations available are configured in the main Skylla database, and choices are displayed in the drop down menu to the right of STATION NAME in the blue bar.

The currently sorted column is highlighted. To sort by a different column, click that column's name. A second click on that column reverses the sort order. *By default the unattended records are sorted by title, but they can also be sorted by Start Time, Audio Source, or Category.*	Station Name: AC | CART	TITLE ▼	START
---	---	---
3456	State News in Brief	05:10:0
2345	Sports Report	09:58:0
1234	Market Report	10:15:0 | | START TIME ▲	AUDIO SOU
09:58:00 AM-10:02:00 AM	2-Source #2
10:00:00 AM	7-Source #7
10:15:00 AM	1-Source #1
05:10:00 PM	4-Source #4	

Creating a new unattended recording:

*Press the **Create New Recording** button to set up a new unattended recording.* This will bring up the New Recording screen.	Creating New Recording Cart: ___ Title: ___ Artist: ___ Category: Unattended Recording Days to Record: Sun ☐ Mon ☐ Tue ☐ Wed ☐ Thu ☐ Fri ☐ Sat ☐ Audio Input Source: -- Please choose one -- Start: Time ⊙ Closure ○ Start Time: ___ End: Time ⊙ Closure ○ End Time: 00:00:00 AM Cancel Save
Fill in appropriate information for the record. Cart number and title are required information. Artist is optional. Check the days that you want the record to be optional.	Station Name: AC Creating Ne Cart: C2345 Title: Church Service Days to Record: Sun ☑ Mon ☐ Tue ☐ Wed ☑ Thu ☐ Fri ☐ Sat ☐ Start: Time ⊙ Closure ○ End: Time ⊙ Closure ○

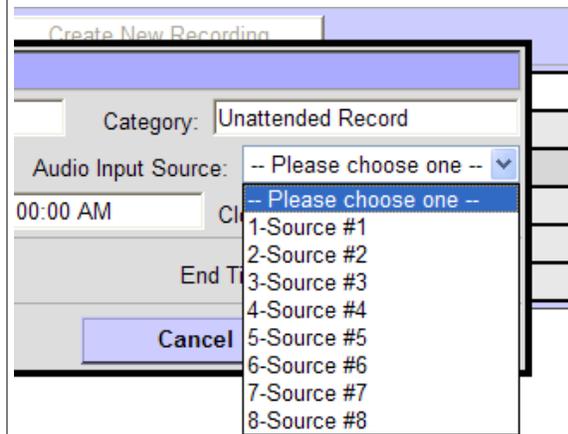|	
Unattended records can start and end on either time or closure. To start on time, make sure that the Time option is checked and fill in the appropriate time of day to start the record. The time should be entered in HH:MM:SS AM or PM time format	Category: Unattended Recording Audio Input Source: -- Please choose one -- Start Time: 09:00:00 AM End Time: 09:59:59 AM Cancel Save
Note that only one record can happen at a time, so if you specify an overlapping time with another record you will get an error message.	**WARNING!** The times would overlap existing cart **1234** (Market Report). You specified a recording time from 10:00:00 AM to 11:00:00 AM. However 1234 is already scheduled to record from 10:15:00 AM to 10:30:00 AM. Please check the times on this cart and make the necessary correction. OK
To record on closure make sure closure button is highlighted and use the drop down menu to select the closure. Note that the drop down menu will only become activated once the closure button is highlighted.	Name: AC Creating Cart: C2345 Title: Church Service Days to Record: Sun ☑ Mon ☐ Tue ☐ Wed ☑ Thu ☐ Fri ☐ Sat ☐ Start: Time ○ Closure ◉ -- Please choose one -- End: Time ◉ Closure ○ -- Please choose one -- 1-skylla-rshd INPUT 1 2-skylla-rshd INPUT 2 3-skylla-rshd INPUT 3 4-skylla-rshd INPUT 4 8-Jones RY 1
Clicking on the closure button will also make boxes appear so you can configure the start and end windows of the record. This is the time that Skylla will start and stop listening for the closure. Only during this window will the record occur. If you are ending your record on closure, you may wish to set a maximum record length. This will prevent a runaway record if the system never gets the end record closure.	ling: C2345 Category: Unattended Recording Audio Input Source: -- Please choose one -- Window Open: 10:00:00 AM Close: End Time: 11:00:00 AM Cancel Save

|	
The category for this cut defaults to "Unattended Record." However, you can type in a new category if you wish. Select the audio input source for the recording. This is done with a drop down box.	
Click Save to save the unattended record. If you have made a mistake you will get an error message.	
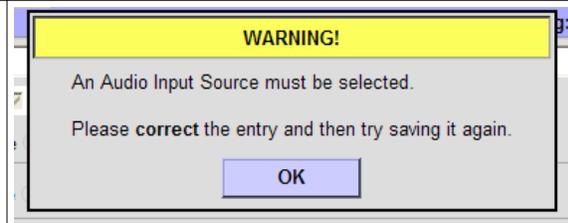
Editing an existing unattended recording:

Click anywhere within a row to see details for an existing recording. You will then have the choice to change or delete the recording you are viewing. Clicking on one of the unattended recordings will bring up the same screen that you used to configure the record. If you choose to delete the cart, you will get a confirmation screen.	
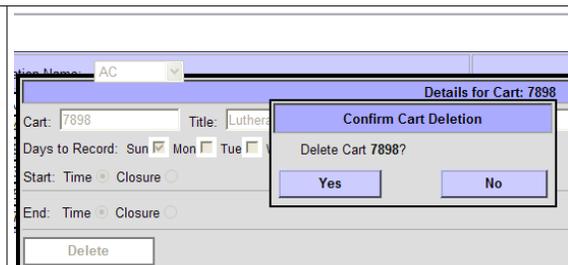
Other notes about unattended recordings

- The SYSTEM option, accesssible from the main menu, allows the user to enter or change a password.

- System information includes software information, connection and browser information, server information, file system and drive space information.

- The user may not edit or delete information from this screen. Exit by clicking on the Back Arrow.
  The ABOUT screen lists current date and time, and software version information.

- The LOGOUT button exits the Unattended Record option. Upon exit, the user may re enter the program by user name and password entry, or exit the program entirely.