

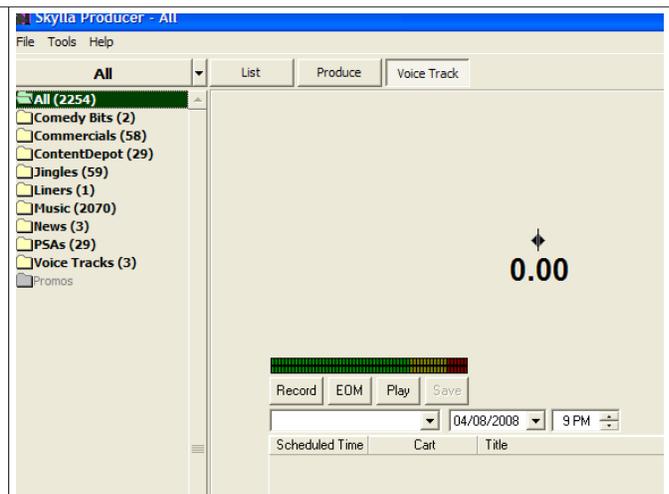
Voice Tracking

Voice Tracking is an integrated feature of Skylla Producer. It allows you to create and insert onto the log transitional pieces of audio that create the illusion of a live radio show. This section covers:

- Opening voice tracking
- Preparing to voice track
- Recording a voice track
- Adjusting voice track position
- Saving the voice track
- Common problems or errors

Opening Voice Tracking

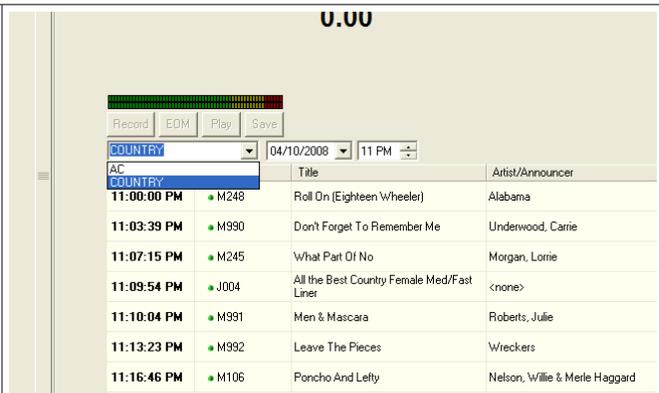
Click on the Voice Track tab in Skylla Producer to open the voice tracking section.



Preparing to Voice Track

Step 1: Select a Station.

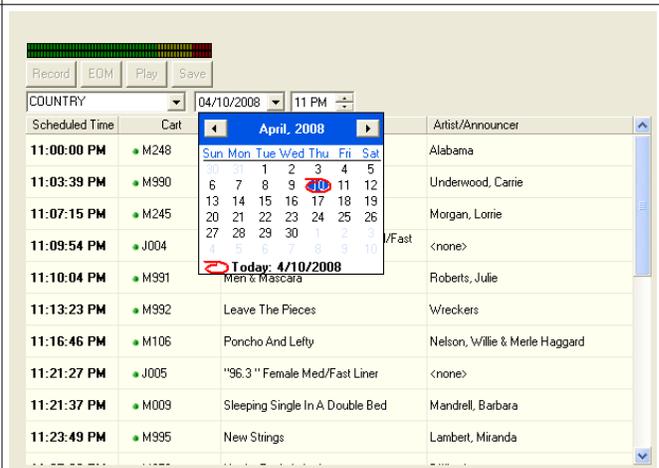
Select the station with the drop down arrow next to station. You will then see the log for that station pulled into the the bottom of the voice track screen.



Step 2: Select a Day and Time

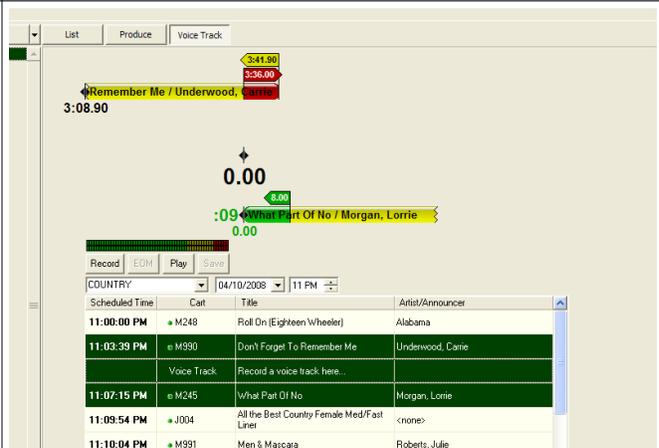
Select the day and hour for which you want to voice track using the drop down arrows. A calendar will come up with the current day circled.

Use the up and down arrows to change the hour.



Step 3: Position the voice track on the log.

To insert a voice track between two item on the log, double click on the first item. This highlights the position of the voice track and brings up the two players.



Recording a Voice Track

Step 1: Play the end of the first song.

Press the play button and voice tracker will begin playing a few seconds before the EOM point of the last song.

Scheduled Time	Cart	Title	Artist/Announce
11:00:00 PM	M248	Roll On (Eighteen Wheeler)	Alabama

Step 2: Begin recording.

When you hear the point that you want to begin recording, click the record button. Voice tracker will begin recording. A temporary EOM will be set for the previous song at this point (signaled by a blue flag). Click the EOM button at the place that you want the next cut to begin playing.

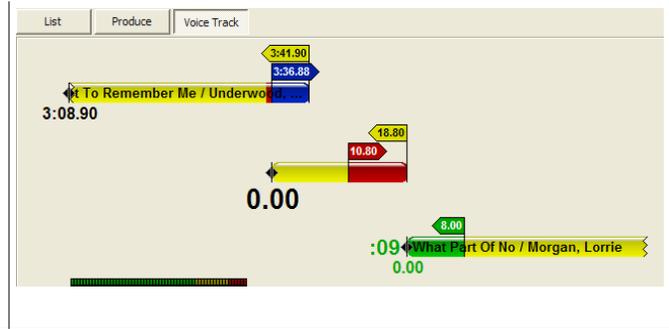
Scheduled Time	Cart	Title	Artist/Announce
11:00:00 PM	M248	Roll On (Eighteen Wheeler)	Alabama
11:03:39 PM	M990	Don't Forget To Remember Me	Underwood, Carrie
		Voice Track	04/10/2008 11PM #1
11:07:15 PM	M245	What Part Of No	Morgan, Lorrie

Step 3: Start the next cut and stamp the EOM

When you are at the position in your voice track where you want the next song to begin, click the EOM button. This begins the next song and sets an EOM on the voice track.

Step 4: Stop the record.

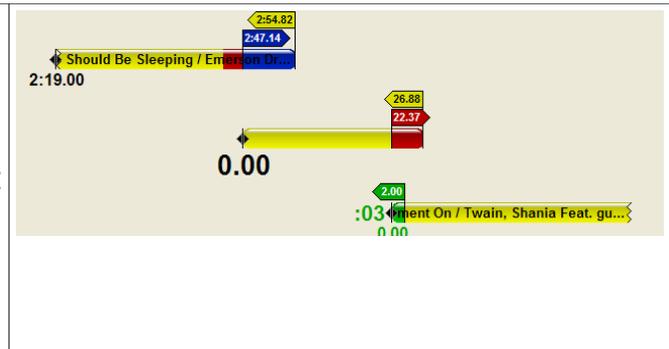
When you are finished with the record, click the stop button. The record will stop and the voice track will be positioned between the two cuts. Note that if you do not like your voice track, you can re-record it now.



Adjusting Voice Track Position

If you need to adjust the position of the voice track—such as to start the next song earlier or later, you do not need to re-record. You can adjust it.

To adjust the voice track, you can drag the EOM flags. The flags that can be adjusted are the blue temporary EOM flag on the first cut and the red EOM flag on the voice track. When you adjust a flag, you will see the players move to demonstrate the new position. To audition the entire voice track sequence, click the play button.



Saving a Voice track

When you are finished recording and adjusting your voice track, you must save it to the playlist. Click the save button. Note that if you attempt to move to a new hour, you will get an error message.



Common Problems or Errors

Symptoms	Reason or solution
Cut on the playlist is grayed out.	This cut is located in the portion of the playlist that has already aired and is not eligible for voice tracking.
Cut on the playlist is in red.	This cut is material for over-scheduling the hour. While voice tracking can be done with these cuts it is not likely to air.
Cut on the playlist is highlighted in green.	This cut is a commercial or jingle.
Pop-up error message reads: This cut has already aired, a voice is not allowed in this position.	Double clicking on a grayed out cut will result in this message. Select a cut that has not already aired.
Pop-up error message reads: No playlist found for <date> ... voice tracks cannot be created.	No playlist exists for that station on that date and/or time. You must create a playlist before attempting to voice track.